



HPHConnect for Brokers User Authorization Form
For newly credentialed Broker/Firms
or to replace a sole Broker Administrator who has left the firm

HPHConnect for Brokers is our way to help brokers manage health care administration faster, more accurately and more conveniently. With 24/7 access, secure HIPAA-compliant systems, and a single username and password, *HPHConnect* is easy-to-access, secure and simple.

- ❖ **Harvard Pilgrim Online Quoting:** This state-of-the-art tool provides instant and accurate quotes for new business and renewals in small group markets. Generate quotes securely 24/7 from your home, office or your client's office. Be the first to present clients with a new business quote, or for existing clients, renew and accept online.
- ❖ **HPHConnect Administrative Transactions:** Administer benefits on behalf of your clients and eliminate your need for costly and redundant paper-based processes. Manage client rosters and edit employee data. Enroll or disenroll employees and their dependents. Your clients can pay invoices electronically and do away with paper invoices. They can preview bills for accuracy and submit subscriber disenrollments directly through the online bill roster.
- ❖ **Harvard Pilgrim Online Analytics:** Gain valuable insight about plan performance on behalf of your clients with more than 100 subscribers. Reports range from membership statistics, cost and utilization to prescription drug data and more. Compare your client's experience against Harvard Pilgrim's benchmarks.
- ❖ **Medicare Supplement Tracker:** Allows you to track the status of your Medicare Supplement Enrollment Forms including the ability to see applications and search by date range and status type.
- ❖ **Online Commission Statements:** Read, print, download and manipulate your **commission data** in a secure, web-based environment. You can download the summary page of the online statement and the detailed account-specific information directly into a spreadsheet (e.g., Microsoft® Excel or PDF) for tracking and accounting purposes.

Please return this completed form by emailing a scanned copy to your Broker Assistant or by faxing to Broker Relations at 617-509-2515.

The **Broker Administrator** for *HPHConnect* has access to all of the information described on this form. **He/she also designates what other employees can/cannot see.** Please let us know whom you would like to designate as the Broker Administrator for your company.

Name of Broker/Firm: _____

Designated Broker Administrator Name (please print or type): _____

Designated Broker Administrator email address: _____

Signature of Brokerage Decision-Maker: _____

Decision-Maker name printed or typed: _____

Date: _____

Questions? Please contact your Broker Relations Assistant at 800-424-7285.

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